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323-587-4141

12/2/2024

To our Valued Customers:

Due to the large number of customer Quality Assurance questionnaires we receive and our desire to respond as quickly as possible, we have developed the enclosed package which we believe will provide the information necessary for the completion of your records. If this does not meet your requirements, or if you have any questions regarding information included in the package, please do not hesitate to call Juan M. Perez at (323) 587-4141. Alternatively, you may send an e-mail at jperez@aircraftxray.com.

Aircraft X-Ray Laboratories appreciates your continued support and remains committed to providing you the highest level of quality and service in the industry.

Sincerely,

14

Juan M. Perez Quality Control Manager Aircraft X-Ray Laboratories, Inc

Enclosure: Desk Audit Response





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323-587-4141

Key Personnel:

C.E.O: Gary G. Newton President & General Manager: Justin Guzman Quality Control Manager: Juan M. Perez Paint and Process Manager: Brian Petersen NDT Manager: Javier Perez Radiographic Testing Supervisor: Leonard Longobardi Penetrant & Magnetic Testing Supervisor: Rafael Hernandez Controller and Billing: Liliana Villanueva Business Development: William J. Peacock Engineering Manager: Evan Guzman

Aircraft X-Ray Laboratories, Inc. is a service company that provides Nondestructive Testing, Metal Finishing and Coating to the Aerospace Industry. The Company has been in business at our current location since 1938. Aircraft X-Ray Laboratories currently has 81 employees. The facility is approximately 40,000 square feet under roof. Aircraft X-Ray Laboratories, Inc. has received Nadcap accreditation for its Aerospace Quality System, Nondestructive Testing and Chemical Processing. The current Nadcap accreditation documents and certificates are attached. The Company's Quality Management System Manual (QMSM) is based on the requirements in ISO 9001- 2015 and AS 9100 Revision D. The manual is available for review upon request.

The QMSM is currently in Revision T, dated September 11, 2018 and contains the following second tier Quality Assurance procedures (QAP's):

- -QAP 001: Control of Documents
- -QAP 002: Control of Records
- -QAP 003: Procedure for Training
- -QAP 004: Service Processes Control
- -QAP 005: Purchasing and Approval of Suppliers
- -QAP 006: Control of Inspection, Measuring and Test Equipment
- -QAP 007: Internal Audits
- -QAP 008: Control of Nonconforming Product
- -QAP 009: Corrective and Preventative Action
- -QAP 010: In-House Calibration of Micrometers and Calipers
- -QAP 011: Operational Risk Assessment
- -QAP 012: Control of Counterfeit Parts
- -QAP 013: Procedure for Identifying and Handling ITAR/EAR Materials
- -QAP 014: Procedure for Addressing Human Factors
- -QAP 015: Procedure for Receiving and Shipping

-The Company's Organizational Chart is available for review upon request.

-Formal training for employees is provided and documented in accordance with the QMSM.

-Internal audits are performed and documented in accordance with the QMSM.

-Receiving inspection is performed on materials used to perform the services.

-Inspection stamps are issued and controlled.

-Records are retained for a minimum of 10 years or as required by contract.

Aircraft X-Ray Laboratories, Inc. is approved by most Prime Contractors. (See attached list)

NADCAP AS 7114 Rev S – Nondestructive Testing (Mag, Pen, X-Ray) Exp. 28 February, 2027

NADCAP AC 7004 Rev H – Standard Quality Program Requirements Exp. 28 February, 2027

NADCAP AC 7108 Rev J – Chemical Processing Expires 30 November, 2025

Services

RADIOGRAPHIC INSPECTION	MIL-STD-453 / ASTM E 1742/ E 1742M
PENETRANT INSPECTION	MIL-STD-6866 / ASTM E 1417 / E 1417M
MAGNETIC INSPECTION	MIL-STD-1949 / ASTM E 1444 / E 1444M
CHEMICAL FILM	MIL-C-5541, MIL-DTL-5541, AMS-C-5541
ANODIZE TYLE I, TYPE II & IC	MIL-A-8625, AMS-A-8625, MIL-PRF-8625
PASSIVATION & TESTING	AMS-QQ-P-35, ASTM-A-967, AMS-2700, ASTMA A 380

Hardness (Rockwell), Electro Conductivity Special Process- Cleaning, Etching, Paint, Dry-film lube, Plastic Bead Blasting, and Pressure Test Also, prime contractors specifications as applicable.





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APPROVED BY:

AEROJET GENERAL ARGO-TEDCH NDT BELL HELICOPTER BOEING CO. INCLUDING - MC DONNELL, DOUGLAS, ROCKWELL INT. CORP., ROCKETDYNE SPACE DIV, UNITED SPACE ALLIANCE AND HUGHES A/C. **CESSNA AIRCRAFT** FAIRCHILD **GENERAL ELECTRIC (NDT)** GOODRICH AEROSPACE GOODRICH HOIST AND WINCH **GULFSTREAM AEROSPACE** HAMILTON SUNDSTRAND HAWKER BEACHCRAFT H.R. TEXTRON **KAMAN AIRCRAFT KAISER ELECTROPRECISION** LOCKHEED MARTIN GEORGIA, DENVER, SUNNYVALE, PALMDALE, FORT WORTH and ORLANDO LYCOMING MOOG MD HELICOPTER NORTHROP GRUMMAN P. T. I. TECHNOLOGIES PACIFIC SCIENTIFIC PARKER HANNIFIN PARKER SEAL **ROCKWELL COLLINS RAYTHEON COMPANY (NDT)** ROCKETDYNE SARGENT AEROSPACE SIKORSKY A/C SPIRIT AEROSYSTEMS **VOUGHT AIRCRAFT** WEBER AIRCRAFT WHITTAKER CORP





Aircraft X-Ray Laboratories, Inc. Receives Nadcap Merit Status for Non-Destructive Testing and Chemical Processing

Nadcap recognizes Aircraft X-Ray Laboratories, Inc. for its superior performance and commitment to continual improvement in aerospace quality

Aircraft X-Ray Laboratories, Inc. announces that it has been awarded Nadcap Merit status for Non-Destructive Testing and Chemical Processing

Aircraft X-Ray Laboratories, Inc., since its founding in 1938, has been a leader in the field of non-destructive testing within the aerospace industry. By offering a wide range of metal finishing and painting services as well, the Company became a one stop shop for many of its customers. The Company numbers virtually all the prime aerospace companies in its list of approvals and counts both domestic and foreign suppliers among its customers.

Aircraft X-Ray Laboratories, Inc. has held Nadcap accreditation since 1996 having demonstrated their ongoing commitment to quality by satisfying customer requirements and industry specifications, the Nadcap Task Group has determined that Aircraft X-Ray Laboratories, Inc. has earned special recognition. This means that, instead of having their next Nadcap audit in twelve months, Aircraft X-Ray Laboratories, Inc. has been granted an accreditation that lasts until

NADCAP AS 7114 Rev. S - Nondestructive Testing (Mag, Pen, X-Ray) Exp. February 28th , 2027

NADCAP AC 7108 Rev. J - Chemical Processing Expires November 30th, 2025

NADCAP AC 7004 Rev. H - Standard Quality Program Requirements Expires February 28th, 2027

"Achieving Nadcap accreditation is not easy: it is one of the ways in which the aerospace industry identifies those who excel at manufacturing quality product through superior special processes. Companies such as *Aircraft X-Ray Laboratories, Inc.* go above and beyond achieving Nadcap accreditation to obtain Merit status and they should be justifiably proud of it," said Joe Pinto, Former Vice President and Chief Operating Officer at the Performance Review Institute. "Benefitting from a less frequent audit schedule reduces audit costs and associated pressures and demonstrates the trust that the aerospace industry has in *Aircraft X-Ray Laboratories, Inc.* based on their past performance in Nadcap audits. PRI is proud to support continual improvement in the aerospace industry by helping companies such as *Aircraft X-Ray Laboratories, Inc.* be successful and we look forward to continuing to assist the industry moving forward."



SCOPE OF COMPLIANCE

Aerospace Quality System

Aircraft X-Ray Laboratories Inc 5216 Pacific Blvd Huntington Park, CA 90255

This certificate expiration is updated based on periodic audits. The current expiration date and scope of accreditation are listed at: www.eAuditNet.com - Online QML (Qualified Manufacturer Listing).

In recognition of the successful completion of the PRI evaluation process, accreditation is granted to this facility to perform the following:

AC7000 Rev A - AUDIT CRITERIA FOR NADCAP ACCREDITATION

AC7004 Rev H - Nadcap Audit Criteria for Quality Management System (to be used on audits on/AFTER 06-Mar-2022)





SCOPE OF ACCREDITATION

NonDestructive Testing

Aircraft X-Ray Laboratories Inc 5216 Pacific Blvd

Huntington Park, CA 90255

This certificate expiration is updated based on periodic audits. The current expiration date and scope of accreditation are listed at: www.eAuditNet.com - Online QML (Qualified Manufacturer Listing).

In recognition of the successful completion of the PRI evaluation process, accreditation is granted to this facility to perform the following:

AC7000 Rev A - AUDIT CRITERIA FOR NADCAP ACCREDITATION

AC7114 Rev S - Nadcap Audit Criteria for NonDestructive Testing (NDT) Auditees Accreditation Program (to be used on audits on/AFTER 19-May-2024)

AC7114S Rev Q - Nadcap Supplemental Audit Criteria for NonDestructive Testing (NDT) Auditees Accreditation Program (to be used on audits BEFORE 10-Nov-2024)

- S–U10 GE Aviation
- S-U11 The Boeing Company
- S–U14 SAFRAN
- S-U15 BAE Systems Air
- S–U16 Bell Helicopter
- S–U17 Sikorsky Aircraft
- S–U18 Collins Aerospace (Hamilton Sundstrand)
- S–U23 Raytheon Company
- S–U26 Collins Aerospace (Goodrich)
- S-U27 Collins Aerospace (Rockwell Collins)
- S–U4 Lockheed Martin
- S–U9 Textron Aviation

AC7114/1 Rev O - Nadcap Audit Criteria for NonDestructive Testing Facility Penetrant Survey (to be used on/AFTER 04-Dec-2022)

AC7114/1S Rev P - Nadcap Supplemental Criteria for NDT Testing Facility Penetrant Survey (to be used on/AFTER 27-Aug-2023)

S–U10 GE Aviation S–U11 The Boeing Company S–U14 SAFRAN S–U15 BAE Systems – Air t-frm-0004

- S–U16 Bell Helicopter
- S-U17 Sikorsky Aircraft
- S–U18 Collins Aerospace (Hamilton Sundstrand)
- S–U23 Raytheon Company
- S-U26 Collins Aerospace (Goodrich)
- S–U27 Collins Aerospace (Rockwell Collins)
- S-U4 Lockheed Martin
- S–U9 Textron Aviation

AC7114/2 Rev P - Nadcap Audit Criteria for NonDestructive Testing Magnetic Particle Survey (to be used on audits on/AFTER 17-Mar-2024)

AC7114/2S Rev P - Nadcap Supplemental Audit Criteria for NonDestructive Testing Magnetic Particle Survey (to be used on audits on/AFTER 12-Feb-2023)

- S–U10 GE Aviation
- S–U11 The Boeing Company
- S–U14 SAFRAN
- S-U16 Bell Helicopter
- S-U17 Sikorsky Aircraft
- S-U18 Collins Aerospace (Hamilton Sundstrand)
- S-U23 Raytheon Company
- S-U26 Collins Aerospace (Goodrich)
- S-U27 Collins Aerospace (Rockwell Collins)
- S-U4 Lockheed Martin
- S–U9 Textron Aviation

AC7114/4 Rev N - Nadcap Audit Criteria for NonDestructive Testing Facility Film Radiography Survey (to be used on audits on/after 05-January-2020)

AC7114/4S Rev Q - Nadcap Audit Criteria for NonDestructive Testing Facility Film Radiography Survey (to be used on audits on AFTER 19-May-2024)

- S–U10 GE Aviation
- S–U11 The Boeing Company
- S–U14 SAFRAN
- S-U15 BAE Systems Air
- S-U16 Bell Helicopter
- S–U17 Sikorsky Aircraft
- S-U18 Collins Aerospace (Hamilton Sundstrand)
- S–U23 Raytheon Company
- S-U26 Collins Aerospace (Goodrich)
- S-U27 Collins Aerospace (Rockwell Collins)

Aircraft X-Ray Laboratories Inc Huntington Park, CA

S–U4 Lockheed Martin S–U9 Textron Aviation





SCOPE OF ACCREDITATION

Chemical Processing

Aircraft X-Ray Laboratories Inc

5216 Pacific Blvd Huntington Park, CA 90255

This certificate expiration is updated based on periodic audits. The current expiration date and scope of accreditation are listed at: www.eAuditNet.com - Online QML (Qualified Manufacturer Listing).

In recognition of the successful completion of the PRI evaluation process, accreditation is granted to this facility to perform the following:

AC7000 Rev A - AUDIT CRITERIA FOR NADCAP ACCREDITATION

AC7108 Rev J - Nadcap Audit Criteria for Chemical Processing (to be used on audits on/AFTER 12-Jun-2022)

AC7108/01– Painting Dry Film Coatings and Sol Gel as a Preparation for Paint – AC7108/1 must also be selected AC7108/02 – Etch Inspection Processes and Pre–Penetrant Etch – AC7108/2 must also be selected AC7108/04 – Solution Analysis and Testing – AC7108/4 must also be selected AC7108/08 – Anodizing (Not for Metal Bond) – AC7108/8 must also be selected AC7108/11 – Conversion Coating – AC7108/11 must also be selected AC7108/12 – Standalone Cleaning, Descaling, Passivation and Electropolishing – AC7108/12 must also be selected General Cleaning and Pre-Cleaning Alkaline Cleaning (If Titanium Alkaline Cleaning is also carried out then please check Chemical Cleaning – Titanium Cleaning – Alkaline" also) Solvent Cleaning Titanium Cleaning – Alkaline Ovens Used for Thermal Treatments at a Set Point above 250°F Ovens for Thermal Treatments with a set point at or below 250°F (121°C) or for Miscellaneous Heating Processes, e.g. Part Drying. Stripping of Coatings as an Internal Rework Process **Inorganic Coatings**

AC7108/1 Rev E - Nadcap Audit Criteria for Painting & Dry Film Coatings (to be used on audits on/AFTER 12-Jun-2022)

Dry Film Lubricant Coatings Painting

AC7108/2 Rev H - Nadcap Audit Criteria for Etch Inspection Processes (Anodic Etch, Blue

Etch, Anodize, Local, Macrostructure, Nital/Temper) and Pre-Penetrant Etch (to be used on audits on/AFTER 12-Jun-2022)

Pre–Penetrant Etch Immersion – Pre–Penetrant

AC7108/4 Rev C - Nadcap Audit Criteria for Solution Analysis and Testing in Support of Chemical Processing to AC7108 (To Be Used On Audits Conducted On audits on/after 21 January 2018)

January 2018)

Solution Analysis In Support of AC7108

Testing Performed Internally In Support of the Chemical Process Accreditation

- B05 Salt Spray Testing In Support of AC7108
- B06 Water Immersion / Humidity Testing In Support of AC7108
- B10 Adhesion Testing (Adhesion Tape Testing) In Support of AC7108
- B13 Coating Weight Testing In Support of AC7108
- B14 Conductivity Testing In Support of AC7108
- B16 Coating Thickness Measurement In Support of AC7108
- B21 Paint Color and Gloss Testing In Support of AC7108
- B22 Solvent Resistance Testing In Support of AC7108
- B23 Other Testing In Support of AC7108

AC7108/8 - Nadcap Audit Criteria for Anodizing (Not For Metal Bond) (to be used on audits on/after 5 June 2016)

Anodize Aluminum, Chromic Acid Anodize Aluminum, Sulfuric Acid Anodizing Aluminum, Type 1 Non–Hexavalent Chrome (e.g. Boric/Sulfuric)

AC7108/11 - Nadcap Audit Criteria for Conversion Coating (to be used on audits on/after 5 June 2016)

Aluminum

AC7108/12 Rev A - Nadcap Audit Criteria for Standalone Cleaning, Descaling, Passivation and Electropolishing (to be used on audits on/after 12 July 2020)

Passivation

Standalone Cleaning and Descaling

Acid Cleaning (If Titanium Acid Cleaning is also carried out then also check "Titanium Cleaning – Acid")

Alkaline Cleaning (If Titanium Alkaline Cleaning is also carried out then also check "Titanium Cleaning – Alkaline")

Titanium Cleaning – Acid (This process also requires "Titanium Cleaning – Alkaline" to be checked unless customer specifications permit otherwise)

Titanium Cleaning – Alkaline



SCOPE OF ACCREDITATION Chemical Processing Aircraft X-Ray Laboratories, Inc. 5216 Pacific Boulevard. Huntington Park, CA. 90255 Gary Newton – CEO

This certificate expiration is updated based on periodic audits. The current expiration date and scope of accreditation are listed at: www.eAuditNet.com – Online QML (Qualified Manufacturer Listing). CP (Chemical Processing)

Issue Date: Nov 7, 2023 Expiry Date: Nov 30, 2025

Scope

AC7000 Rev A - AUDIT CRITERIA FOR NADCAP ACCREDITATION AC7108 Rev J - Nadcap Audit Criteria for Chemical Processing (to be used on audits on/AFTER 12-Jun-2022)

- Stripping of Coatings as an Internal Rework Process
 - Inorganic Coatings
 - Other Stripping
- Ovens for Thermal Treatments with a set point at or below 250°F (121°C) or for Miscellaneous Heating Processes, e.g. Part Drying.
- Ovens Used for Thermal Treatments at a Set Point above 250°F
- General Cleaning and Pre-Cleaning
 - Titanium Cleaning Alkaline
 - Other Titanium Cleaning Alkaline
 - ASTM B600
 - o Solvent Cleaning
 - Alkaline Cleaning (If Titanium Alkaline Cleaning is also carried out then please check Chemical Cleaning – Titanium Cleaning – Alkaline" also)
- AC7108/12 Standalone Cleaning, Descaling, Passivation and Electropolishing AC7108/12 must also be selected
- AC7108/11 Conversion Coating AC7108/11 must also be selected
- AC7108/08 Anodizing (Not for Metal Bond) AC7108/8 must also be selected
- AC7108/04 Solution Analysis and Testing AC7108/4 must also be selected
- AC7108/02 Etch Inspection Processes and Pre-Penetrant Etch AC7108/2 must also be selected
- AC7108/01 Painting Dry Film Coatings and Sol Gel as a Preparation for Paint AC7108/1 must also be selected

AC7108/1 Rev E - Nadcap Audit Criteria for Painting & Dry Film Coatings (to be used on audits on/AFTER 12-Jun-2022)

- Painting
 - Other Paint
 - o MIL-P-85582
 - o MIL-P-53030
 - o MIL-P-53022
 - MIL-P-23377
 - MIL-PRF-85582
 - MIL-PRF-85285
 - MIL-PRF-23377
 - MIL-PRF-22750
 - o MIL-F-18264
 - o MIL-DTL-53039
 - o MIL-DTL-53030
 - o MIL-C-85285
 - o MIL-C-8514
 - o MIL-C-83286
 - o MIL-C-53039
 - o MIL-C-46168
 - o MIL-C-22750
- Dry Film Lubricant Coatings
 - Other −DFL
 - o MIL-PRF-46010
 - o MIL-L-8937
 - o MIL-L-46010
 - o MIL-L-23398

AC7108/11 - Nadcap Audit Criteria for Conversion Coating (to be used on audits on/after 5 June 2016)

- Aluminum
 - o Other Aluminum
 - o MIL-DTL-81706
 - o MIL-DTL-5541
 - MIL-C-5541

AC7108/12 Rev A - Nadcap Audit Criteria for Standalone Cleaning, Descaling, Passivation and Electropolishing (to be used on audits on/after 12 July 2020)

- Standalone Cleaning and Descaling
 - Titanium Cleaning Alkaline
 - Titanium Cleaning Acid (This process also requires "Titanium Cleaning Alkaline" to be checked unless customer specifications permit otherwise)
 - Other Titanium Cleaning Acid
 - ASTM B600
 - Alkaline Cleaning (If Titanium Alkaline Cleaning is also carried out then also check "Titanium Cleaning – Alkaline")
 - Acid Cleaning (If Titanium Acid Cleaning is also carried out then also check "Titanium Cleaning – Acid")
- Passivation
 - Other Passivation
 - FED-QQ-P-35
 - ASTM A967
 - ASTM A380
 - AMS-QQ-P-35
 - o AMS 2700

AC7108/2 Rev H - Nadcap Audit Criteria for Etch Inspection Processes (Anodic Etch, Blue Etch, Anodize, Local, Macrostructure, Nital/Temper) and Pre-Penetrant Etch (to be used on audits on/AFTER 12-Jun-2022)

- Pre-Penetrant Etch
 - Immersion Pre–Penetrant

AC7108/4 Rev C - Nadcap Audit Criteria for Solution Analysis and Testing in Support of Chemical Processing to AC7108 (To Be Used On Audits Conducted On audits on/after 21 January 2018)

- Testing Performed Internally In Support of the Chemical Process Accreditation
 - B23 Other Testing In Support of AC7108
 - B22 Solvent Resistance Testing In Support of AC7108
 - B21 Paint Color and Gloss Testing In Support of AC7108
 - B16 Coating Thickness Measurement In Support of AC7108
 - B14 Conductivity Testing In Support of AC7108
 - B13 Coating Weight Testing In Support of AC7108
 - B10 Adhesion Testing (Adhesion Tape Testing) In Support of AC7108
 - B06 Water Immersion / Humidity Testing In Support of AC7108
 - B05 Salt Spray Testing In Support of AC7108
- Solution Analysis In Support of AC7108

AC7108/8 - Nadcap Audit Criteria for Anodizing (Not For Metal Bond) (to be used on audits on/after 5 June 2016)

- Anodizing Aluminum, Type 1 Non–Hexavalent Chrome (e.g. Boric/Sulfuric)
 - Other Anodizing Aluminum
 - MIL-PRF-8625
 - MIL-A-8625
- Anodize Aluminum, Sulfuric Acid
 - o Other Anodize Aluminum
 - o MIL-PRF-8625
 - o MIL-A-8625
 - o AMS-A-8625
- Anodize Aluminum, Chromic Acid
 - Other Anodize Aluminum
 - MIL-PRF-8625
 - o MIL-A-8625
 - o AMS-A-8625





JUSTIN GUZMAN President Aircraft X-Ray Laboratories, Inc. 5216 Pacific Bl. Huntington Park, CA 90255

REGISTRANT CODE: EXPIRATION DATE: 2025-04-30

Reference: DDTC Manufacturer and Exporter Registration Statement and Fee Submission

Dear JUSTIN GUZMAN:

United States Department of State

Bureau of Political-Military Affairs Directorate of Defense Trade Controls Washington, D.C. 20522-0112

2024-04-10

The Office of Defense Trade Controls Compliance (DTCC) received your registration statement and fee to register as a manufacturer and exporter. Your registration code is **1000000**, which expires on 2025-04-30.

Any person who engages in the United States in the business of manufacturing or exporting or temporarily importing defense articles or furnishing defense services is required to register and keep that registration current with this office pursuant to the Arms Export Control Act (AECA) and the International Traffic in Arms Regulations (ITAR). A registration is current if the registration is unexpired and has accurate and up-to-date information.

Registration is a precondition to submitting an application for an export license or other approval from the Directorate of Defense Trade Controls (DDTC) or to use ITAR exemptions but does not confer any export rights or privileges. In addition, if you also plan to engage in brokering activities pursuant to ITAR Part 129, you must register as a broker with DDTC.

As the senior officer empowered to sign the registration statement, you should ensure that your organization maintains records regarding: 1) The senior officer listed on the registration who will oversee the compliance program and be responsible for designating the direct employees who will serve as "empowered officials" for their organization; and 2) The qualified, direct employees who will serve as "empowered officials," listed by name, position, business unit, phone and fax numbers and email addresses. Please note that third parties (i.e., individuals who are not direct employees, such as consultants, subcontractors, or outside counsel, for example) cannot serve as "empowered officials."

Also, ITAR Section 122.5 requires you to maintain records concerning your registration and the manufacture, acquisition, and disposition of defense articles; the provision of defense services; and information on political contributions, fees, or commissions furnished or obtained, as required by ITAR Part 130. Records maintained shall be available at all times for inspection and copying by DTCC or Customs officials. To ensure such records are maintained in accordance with ITAR Section 122.5, the organization should provide appropriate training on AECA and ITAR requirements to all employees who will be performing recordkeeping functions and ensure they comply with the ITAR. Ramifications for the failure to comply may include shipment delay and/or shipment seizure by Customs and Border Protection, loss of export privileges, and/or criminal or civil penalties.

Further, if your organization has foreign-person employees, including officers and senior managers, your organization must first obtain a license or other approval before providing such foreign-person employees with access to any ITAR-controlled technical data. It is also prohibited to provide defense services or export defense articles to subsidiaries/affiliates located in proscribed countries under ITAR Section 126.1 (for example, the People's Republic of China, North Korea, Syria, etc.). You should caution your organization's employees not to discuss the substance of ITAR-controlled information with foreign-person employees without first obtaining a license or other approval from DDTC.

You may refer to the DDTC website for a Compliance Guide at http://www.pmddtc.state.gov/ and then click on ITAR Compliance tab, next click on How to Comply tab. The DDTC website also includes a copy of the ITAR, explanations of export licensing procedures, how to submit a license application, country sanctions, individuals / companies debarred by the Department of State, and other export matters. The website also includes procedures for requesting a commodity jurisdiction determination (ITAR Section 120.4) should you have doubt as to whether an article, services, or data is covered by the ITAR Part 121 (the U.S. Munitions List).

You may submit your organization's registration renewal up to 60 days before the registration expiration date. At latest, your registration must be received at least 30 days prior to the expiration date to avoid a lapse in registration. You should also ensure your organization's Registration is current before applying for export licenses or other approvals. Also, if appropriate, DTCC requests you to keep your registration information current by submitting amendment requests via DECCS Registration system.

For general registration related questions, please contact the DDTC Response Team at 202-663-1282 or by email at DDTCCustomerService@state.gov. For questions related to this matter, please contact Octavia Freeman at 202-632-2158.

Sincerely,

Daniel Cook Chief, Registration, Compliance, & Analysis Office of Defense Trade Controls Compliance